



## Careers Provider Access Policy

### 1. Introduction

This policy statement sets out the school's arrangement for managing the access of providers to pupils at Woodside Academy for the purpose of giving them information about the school's careers education. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### 2. Pupil entitlement

This is applicable to all pupils in years 8-13:

- To find out about technical education qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition stage.
- To hear from a range of local providers about the opportunities they offer, to include education and apprenticeships, through events, assemblies, group discussions and taster days.
- To understand how to make applications for the full range of academic and technical courses.

### 3. Management of provider access requests

#### 3.1 Procedure

A provider wishing to request access should contact the career leads: Mr S Jenkins and Mrs L Stone at [office@woodside.lseat.org.uk](mailto:office@woodside.lseat.org.uk) or telephone 01322 350123

#### 3.2 Opportunities for access

There are a number of opportunities within the school careers programme (Please see school careers programme). This will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please contact the careers leads to organise a suitable opportunity.

#### 3.3 Premises and facilities

The school will make the Caplin Room available for discussions/events between the provider and students. The school will also make available any special equipment required to support provider presentations. This will be discussed and agreed in advance of any visit with the careers team.

Providers are welcome to leave a copy of their prospectus or other relevant literature to a member of the careers team and they will ensure that pupils have access to the resources

**Woodside Academy – Careers programme 2022-2023**

**Career leads: Mr S Jenkins, Mrs L Stone**

**Next review: September 2023**

<b>Year Group</b>	<b>Intent</b>	<b>Implementation</b>	<b>Impact</b>
Years 8-13	Develop an understanding of vocational options from year 9 onwards and Woodside Academy's Post 16 offer.	Assembly for parents and students given by SJ/LS by summer 2023.	To be reviewed
Years 8-13	To invite employers to attend an in-school careers fair to develop student confidence and understanding of the world of work.	Careers fair planned for May 2023.	Past careers fairs have proven to be beneficial in developing student confidence and awareness of the world of work.
Year 8 onwards	Develop an understanding of careers and subject/course that will help develop the identified careers	Form tutors and TAs to meet with all pupils each academic year to discuss careers as appropriate. This will provide teachers/professionals with a report that can be used in their annual review.	To be reviewed through the academic year.
Year 9	Taster day of proposed vocational options e.g. Construction, to support transition into year 10.	Visits to school by identified professionals from industry.	To be reviewed
Year 10 and 11	Students accreditation of BTEC and Gateway.	Choice of options in vocational subjects to include: Construction, Independent Living, Catering and Hospitality and Art.	To be reviewed annually to ensure good fit for upcoming and remaining cohorts.
Year 10-11	To broaden the knowledge of students within their vocational choices to the world of work.	In-school and off-site visits to relevant areas of industry e.g. Visit to live construction sites.	Visits carried out have been beneficial to the learners experience of the workplace.

Year 10 and 11	To support individual students with the preparation of CVs and personal statements.	Timetabled "Futures" lessons and tutor time to develop student's personal skills as appropriate. DWP workshops in-school.	Develop confidence and ambition with regard to future college placement and employment. Broaden thinking with regard to opportunities.
Year 11	Students to be supported in making informed choices to aid their transition to Post 16 study options.	Connexions interviewed with outside agency. Documented and shared with local authority and parents.	Students, families and school are well informed of planned next step and can work together to support each individual
Years 11-13	To support with transition into further education of a chosen vocational area.	Visits to colleges organised to include independent travelling and taster days facilitated by the chosen college.	Provides learners with experience of travelling on public transport and a taster of college environment.
Years 11-13	Parents to be supported in making informed choices to aid the transition to Post 16 study options for their child.	In-school coffee morning attended by representatives from local providers/colleges	Previous events have given parents more information and the know-how with applications for their child.
Years 12-13	Work experience to be offered both in-school and locally within the community.	Work experience opportunities in-school e.g. working with premises staff, catering, reception. Off-site opportunities with appropriate supervision in the community.	Currently in progress with a view to further development.
Years 12-13	Opportunity to further study in chosen vocational area.	Progression pathway with chosen vocational option, transitioning from year 11 through to year 12	To be reviewed in accordance with designation of Woodside P16 provision